

## ORDER FORM FOR A TOURIST VISA SUPPORT LETTER – RUSSIA



Please, tick which type of invitation you would like to receive  
(length of stay and number of entries as well as processing time of VSL):

Type of visa validity / number of entries	processing time*	
	3 working days	1 working days
max. 30 days / single	[ ] € 35**	[ ] € 45**
max. 90 days / double	[ ] € 40**	[ ] € 50**
Max. 180 days / multiple***	[ ] € 50**	[ ] € 60**

\* German and Russian holidays are valid

**\*\* all prices plus legal VAT**

\*\*\* visa processing in the embassy/consulate is 10 days, no express possible

**Billing address:**

Name/Company: \_\_\_\_\_

**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **Postcode:** \_\_\_\_\_

**Contact person:**

**Telephone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Cost centre:**

**Name of the traveller/s:**

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

**Complete the following information (per traveller) and send it together with a well-readable colour copy of the passport and, if applicable, copies of your last visas to [berlin@servisum.de](mailto:berlin@servisum.de).**

Name	
Surname	
Date of entry	
Date of exit	
Cities to be visited (max. 5)	
Booked or intendend hotels	
Place of visa application	[ ] Berlin

On the basis of the **SERVISUM Terms and Conditions**, which I have taken note of and I agree to, I commission **SERVISUM GmbH** with the procurement of the visa support letter for Russia.

Date: \_\_\_\_\_

**Signature:** \_\_\_\_\_