

## Company Letter Head

**Date:**

To,  
Department of Immigration  
Ministry of Immigration and Population  
The Republic of the Union of Myanmar

**Subject: Request for the Business eVisa**

Dear Sir/ Madam,

We hereby confirm that Mr. / Mrs. / Ms. (EVISA APPLICANT NAME) is working with our (COMPANY NAME) to conduct the job or activities (giving exact details and reason about the purpose of business).

The details of his/ her particulars are as follows:

Name	:
Passport No.	:
Nationality	:
Designation	:

We further confirm that I/we, (NAME OF THE BOD), take full responsibility for Mr. / Mrs. / Ms. (EVISA APPLICANT NAME) for not engaging in any business activities to those specified in the invitation letter during his/her stay in Myanmar during the eVisa stay period.

**DIRECTOR'S PARTICULARS**

1. Name	:
2. Nationality	:
3. NRC No. / Passport No.	:
4. Contact No.	:
5. Contact Email	:

I am aware that false/ incorrect information will result in legal action and forfeiture of the stay of eVisa.

Date	:
Signature	: